



**Theater Medical Information
Program—Joint
AFCENT Medical Operations
Support**

**Access and User Guide
Theater Medical Data Store (TMDS)**

Version 2.0

June, 2020

RECORD OF CHANGE

This record is maintained throughout the life of this document; each published update is recorded on this form. A Change Package (re-issue of changed pages only) shall contain a “change-bar” in the page margin to identify the portions which are difference from previous versions. If the scope of change is significant then a Basic shall be re-published (re-issue of the entire document) and “change-bars” will not be included.

Date	Version	Section	Description of Change
December 12, 2018	V1.0	All	Initial creation of document.
December 17, 2019	V2.0	All	Formatting, grammatical, administrative
June 20, 2020	V2.1	All	Administrative

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1. Introduction

The Theater Medical Data Store (TMDS) is a web-based application accessible globally as the data repository for all theater medical data. Any electronic patient data from a theater facility utilizing the TMIP-J suite of applications populates the patient's electronic medical record in TMDS. This information includes theater records from the AHLTA-Theater and TC2 (TC2/GUI) applications as well as the TRAC2ES (TRANSCOM Regulating Command and Control Evacuation System) website. Data stored in TMDS will either update the DoD Military Data Repository (MDR) directly or will be viewable via the Joint Longitudinal Viewer (JLV) website depending on the source of the data. All AFCENT clinical and administrative staff supporting patient care with need to view past medical patient information and manage patient records will make use of TMDS.

Additional functions of TMDS are:

- Theater Blood Management Program: Complete blood product asset management
- Joint Trauma Registry Tracking Program
- Reporting and Data Surveillance capabilities

Also, documents, records and paper charts can be scanned and uploaded to a patient's record in TMDS, similar to the HAIMS system in Garrison, for a complete lifelong patient electronic medical record.

A tab for the Joint Longitudinal Viewer (JLV) system is accessible within TMDS **after** Protected Health Information (PHI) access is granted.

TMDS accounts are requested directly through the TMDS website. The TMDS DHA helpdesk manages all TMDS related issues and requests. <https://tmds.tmip.osd.mil>.

2. Contacting Support

DHA TMDS Support Helpdesk Email.....dha.tmds-help@mail.mil
DHA TMDS Support COMM1-800-600-9332
AFMOST Theater Medical Information Program Helpdesk Email.....tmip@medxs.af.mil
24/7 Field Assistance Service DSN.....312-596-5771, option 1, 1, 3
24/7 Field Assistance Service COMM.....334-416-5771, option 1, 1, 3

3. Requesting a User Account

To request a TMDS account, the user must register for an account by accessing the User Registration Web Form from the TMDS website.

If the user has had an account previously, email the TMDS helpdesk (dha.tmds-help@mail.mil) to enquire about a previous account associated with the user's SSN and to obtain the username and update the password.

If the user is unsure whether they have previously had an account, complete the web form. The system will inform the user after they have submitted for the account whether an account already exists associated with their SSN.

1. At the TMDS Login page, click the **“Need Access? Click here.”** Link.
2. Complete the User Registration Form fields (all fields are mandatory).

The user must include their supervisor's contact information. Be sure the user selects a supervisor that will check their email and respond to correspondence from the TMDS helpdesk on the user's behalf. The supervisor will be contacted by TMDS at various points in the account request process.

When creating a user password, the password must meet the following criteria:

- Must contain a **MINIMUM of fifteen (15)** characters
- Must not contain your first name. Must not contain your last name.
- Must be different from your ten previous passwords
- Must contain at least the following types and quantities of characters:
 - Two uppercase letters
 - Two lowercase letters
 - Two numbers
 - Two special characters (for example, @, #, and %).

Security Acknowledgement

This application provides authorized users the ability to view and/or drill down to a limited amount of patient data. Because of this ability, an appropriate amount of care must be used in accessing, saving, displaying, and disposing of these data and the media on which they are stored and displayed. Those who will access these data are clinical and administrative medical professionals who understand the sensitive nature of this information, but a review of necessary precautions is in order before access can be granted. No information security approach is perfect. However, there are prudent measures that can be taken to ensure due diligence has been applied in protecting patient information.

- References:
 - DODI 5400.11 DoD Privacy Program, August 1983
 - Health Information Portability and Accountability Act, 1996
- Patient identifiable data are covered by the Privacy Act of 1974 and the Health Insurance Portability and Accountability Act of 1996 and must not be discussed or disclosed.
- All media containing or displaying these data must be marked "For Official Use Only" or "FOUO."
- All media containing or displaying these data must be properly disposed of when no longer needed. Documents should be shredded and electronic media should be magnetically wiped or otherwise destroyed.
- This data will be accessed using a web browser. It is imperative that the user understands that web browsers store copies of every file displayed on the personal computer's hard drive. Therefore, if the system (PC if stand-alone and accessing web via modem, LAN if networked) has not been certified as C2 compliant by the local IMO or Information Assurance Security Officer, the user is responsible for deleting these off-line files immediately after viewing or downloading protected information.
"Internet Explorer: From the Tools menu, choose Internet Options, and then click on Delete. Check the boxes that say Temporary Internet Files and website files, Cookies and website data, and History. Click on Delete and then click OK." Netscape Navigator: Edit menu, Preferences, under Category, choose Advanced, then choose Cache. Click on Clear Memory Cache and then click on Clear Disk Cache.
- I will not share my password with anyone and will immediately change my password if I suspect it has been compromised.

I have read and agree to the above Security Acknowledgement.

[Register User Account](#)

3. Read the Security Acknowledgment Disclaimer and select the "I have read and agree to the above Security Acknowledgement" check box to complete the registration process.
4. Click Register User Account.

The user will receive an email once their account set up has been completed. The email will instruct the user to log into TMDS with their username and the password that has been set up during account request.

The user will have an active TMDS account but must request any additional access required to perform the appropriate functions for their position. To view any past medical history for a patient or access the JLV tab, the user MUST request Protected Health Information (PHI) access. Other required access may include:

Behavioral Health Access
Detainee Health Access
Blood Management Access

4. Logging In

To log into TMDS, the user must have a valid and active TMDS account.

4.1. Login to TMDS

4.1.1. Username and Password

1. At the TMDS Login page, enter the Username and Password in the text fields.
2. Click the **Login** button.
3. The 'Privacy Statement Confirmation Message' is displayed in a pop-up window.
4. Click **OK**.
5. The 'U.S. Government Information System Security Information' window is displayed. Click **OK**.
6. The user is logged in and the TMDS Home Page is displayed.

4.1.2. CAC Login

Ensure that the account is first registered for CAC login.

Ensure that your common access card is inserted properly in the card reader.

1. At the TMDS Login page, click **CAC Login**. A 'Digital Certificate' pop-up window is displayed. It includes a scrollable list of security certificates for the CAC Login.
2. Highlight the appropriate security certificate and click **OK**.
3. Enter your CAC PIN in the PIN text field and click **OK**.

4.2. Register CAC for Login

Before a user can login using a Common Access Card (CAC), the user must complete the TMDS CAC Login Configuration in the Account Management tab of TMDS. This will only be required one time.

1. Log into TMDS using Username and Password.
2. Click **Preferences** tab > **Account Information**.
3. Click the **CAC** tab. Follow the instructions for CAC Login Configuration. Once this step has been completed, the user will be able to log in using their CAC credentials and PIN.



5. Update/Verify Account Settings and Assigned Supervisor

Ensure that the appropriate supervisor is associated with the TMDS account before additional access is requested. Requesting additional access in TMDS will prompt an email requiring a response to the supervisor listed in the TMDS account. Ensure a supervisor that will be available to respond to requests from the TMDS helpdesk is selected before additional access is requested.

1. Log into TMDS.
2. Click **Preferences** tab > **Account Information**.
3. **Ensure the account details and supervisor information is correct.** Make corrections as necessary.
4. At the 'User Role:' dropdown menu, ensure that **Facility Group** is selected.
5. Ensure that the correct facility is listed in the 'Medical Facility Name:' field. Search for the correct facility if necessary using the dropdown menu.
6. When all information has been verified as correct, click **Update User Profile**.

Patient Registration	Patient Treatment	Patient Summary	Reports	Joint Legacy Viewer	Guidelines/Info	Facility Admin	Preferences				
Your Location: Preferences > Account Information											
Account Information											
<div style="display: flex; justify-content: space-between;"> Account Information CAC Login Configuration </div> <p style="color: red; font-size: small;">* All fields required.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> User Name: staunerb2723 First Name: John E-mail: john.smith@mil.com Duty Position: Information Manager Functional Support Tr COCOM: CENTCOM Service: CTR User Role: FACILITY GROUP </td> <td style="width: 50%; vertical-align: top;"> SSN: *****2723 Last Name: Smith DSN/Telephone: 3185555555 MOS/AOC: 68G Unit/Command: 10th MTF Rank: OT Medical Facility Name: 379 EMDG - Al Udeid (JPTA_QAT1) </td> </tr> <tr> <td style="vertical-align: top;"> <p style="color: red; font-size: small;">*The supervisor approval for this account must be an Officer or GS-11 or greater.</p> Supervisor's Name: Robert Jones Supervisor's Service: USAF Supervisor's DSN/Telephone: 3185555555 </td> <td style="vertical-align: top;"> Supervisor's Duty Position: Senior Officer Supervisor's Rank: Col Supervisor's E-mail: rjones@mil.com </td> </tr> </table> <p style="font-size: x-small;"> PHI Access: granted Detainee Health Access: denied Behavioral Health Access: denied Blood Access: granted </p> <div style="text-align: center; margin-top: 10px;"> Update User Profile </div>								User Name: staunerb2723 First Name: John E-mail: john.smith@mil.com Duty Position: Information Manager Functional Support Tr COCOM: CENTCOM Service: CTR User Role: FACILITY GROUP	SSN: *****2723 Last Name: Smith DSN/Telephone: 3185555555 MOS/AOC: 68G Unit/Command: 10th MTF Rank: OT Medical Facility Name: 379 EMDG - Al Udeid (JPTA_QAT1)	<p style="color: red; font-size: small;">*The supervisor approval for this account must be an Officer or GS-11 or greater.</p> Supervisor's Name: Robert Jones Supervisor's Service: USAF Supervisor's DSN/Telephone: 3185555555	Supervisor's Duty Position: Senior Officer Supervisor's Rank: Col Supervisor's E-mail: rjones@mil.com
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6. Request Additional Access

Users **MUST** request **Protected Health Information** to view patient data and access the Joint Longitudinal Viewer (JLV) tab in TMDS. Use the following procedure for requesting access to PHI and all other additional access requests.

Ensure that the appropriate supervisor is associated with the TMDS account before additional access is requested. Requesting additional access in TMDS will prompt an email requiring a response to the supervisor listed in the TMDS account. Ensure a supervisor that will be available to respond to requests from the TMDS helpdesk is selected before additional access is requested.

1. Log in to TMDS.
2. Select **Preferences > Request Additional Access**.
3. Select the radio buttons next to the access being requested. A free text box will become available.
4. Enter a reason for requesting the selected access.
5. Ensure all the appropriate buttons are selected and the text boxes are populated.
6. Click **Submit Access Request**.

A confirmation message indicating that a request for access has been submitted is displayed. An e-mail notification will be sent to the user's supervisor listed in the TMDS Account Profile. The supervisor must answer the questionnaire regarding the user requesting the access in order for the user to receive the requested access.

Protected Health Information is required to view patient data or utilize the JLV tab in TMDS. When requesting Protected Health Information, a user must have the dates of their HIPAA certification.

Once the Additional Access request has been sent, use the User Request for Additional Access page to view the status of the request (access has already been granted, is pending, or has been denied). Additionally, user access can be viewed from the TMDS homepage after logon.

The screenshot shows the TMDS user interface. At the top, there is a navigation bar with 'TMDS' and 'Blood' tabs, and a 'Logout' link. Below this is a warning banner: 'WARNING: NOT A PRODUCTION SYSTEM. DO NOT ENTER PROTECTED HEALTH INFORMATION (PHI) OR PERSONALLY IDENTIFIABLE INFORMATION (PII). FOR OFFICIAL USE ONLY'. The main content area shows the user is viewing 'LANDSTUHL REGIONAL MED CTR GE (W1HHAA)'. A red box highlights the 'LANDSTUHL/MTD GROUP: with PHI, with DH, with BH, with Blood Access' option, and a red arrow points to it. Below this, there is a navigation bar with tabs: 'Patient Registration', 'Patient Treatment', 'Patient Summary', 'MTD', 'Reports', 'Joint Legacy Viewer', 'Guidelines/Info', and 'Preferences'. The 'Patient Registration' tab is selected. Below the navigation bar, there is a message: 'Your Location: Patient Registration' and 'Last Login: 03/29/2018 1001 Z'. Below this, there is a section titled 'Choose one of the following options:' with a list of options: 'Pre-registration', 'New Patient Reg.', 'Update Patient', 'Patient Information', 'Pre-registration Arrivals', 'Mission Summary', and 'Update Mission Info'.

7. View Patient Summary in TMDS

To view patient information in TMDS, you **MUST** have **Protected Health Information (PHI)** access.

1. Log into TMDS.
2. Click the **Patient Summary** tab.
3. Enter the patient demographic information. The more specific the information that is entered, the more the search results are narrowed.
 - a. Enter Full SSN or Last 4 Digits of SSN
 - b. Enter Patient Last Name or partial last name
 - c. Enter Patient First Name or partial first name

TMDSPortal

TMDS

WARNING: NOT A PRODUCTION SYSTEM. DO NOT ENTER PRO

viewing 379 EMDG - Al Udeid (JPTA_QAT1)

Patient Registration Patient Treatment **Patient Summary** Reports Joint Legacy Viewer Guidelines/Info Facility Admin Preferences

Your Location: Patient Summary

Patient Summary

Search For Patient

SSN: Last Name: test First Name: p Trauma/Register #:

Full SSN or Last Four Digits

Search For Patient

4. Click **Search For Patient**.
5. Click the hyperlink for the correct patient to view the patient summary. Click the 'New Window' hyperlink to open the patient summary in a new window.

NAME	SSN	DOB	RANK	SERVICE	PATIENT SUMMARY
TEST, PATIENT1	000002825	01/19/1987	MSGT	USAF	New Window
TEST1, PATIENT1	899990022	04/18/1969	UNK	USA	New Window

- The Patient Summary page displays information from intra-theater data sources. All TMIP theater medical information systems populate patient data to TMDS. These sources include AHLTA-Theater, TC2, TC2/GUI as well as TRAC2ES, mTBI sources and any uploaded documents or forms to the patient's TDMS record.

TMDS Portal | Welcome back, DT Brooke Steamer | Logout

WARNING: NOT A PRODUCTION SYSTEM. DO NOT ENTER PROTECTED HEALTH INFORMATION (PHI) OR PERSONALLY IDENTIFIABLE INFORMATION (PII).

Viewing 378 EMOS - All (Label: OPTA_QRT1) | FACILITY GROUP: with PHE, no DSI, no BR, with Blood Access | [New Features](#) [Site Map](#) [Help](#)

[Patient Registration](#) [Patient Treatment](#) [Patient Summary](#) [Reports](#) [Joint Legacy Viewer](#) [Guidelines/Tools](#) [Facility Admin](#) [Preferences](#)

Your Location: Patient Summary | [Info with this page](#)

Patient Summary

Patient Demographics (0) Duplicate Patients | [New Search](#)

Name: TEST1, PATIENT1 | Race: UNKNOWN | Nation: UNK
 SSN: 00-99-0022 | Gender: M | Unit/Employee: UNK
 FMT/Spouse SSN: 00/99-99-0022 | Age: 49 | Rank: UNK USA
 DOR: 04/18/1990
 Category: ALL - ARMY ACTIVE DUTY
 Latest Diagnosis: (K33.3) ACUTE APPENDICITIS WITH LOCALIZED PERITONITIS

Allergies

DATE	ALLERGY	REACTION	DATA SOURCE	AUTHOR
09/14/2012 1030 hrs	No Allergies Found		AHLTA	
04/15/2011 1633 hrs	HONEY (DO NOT USE, NOT SCREENED)	andrew jones is allergic to honey	CHCRTC	
04/15/2011 1633 hrs	PEARLUT OIL/MONERAL OIL	This is an allergy for Andrew Jones	CHCRTC	

Theater Medical History | [Joint Legacy Viewer](#) 0

Tracking Status

DATE	ADMINISTRATIVE NOTES	REPORTING FACILITY	AUTHOR
06/02/2018 2233 hrs	Conscious, headache, slightly disoriented.	Role 3 31st MED GRP HOSP (OSAN AB, KCR) (FPC36)	CVF Rob Nelson
06/02/2018 2033 hrs	Admission as an inpatient for observation.	Role 3 31st MED GRP HOSP (OSAN AB, KCR) (FPC36)	CVF Rob Nelson
06/22/2018 1045 hrs	Patient arrives to be admitted for treatment and further evacuation to WRAC	Role 4 BROOKS Army Medical Center-FT SAN ANTONIO, TX (DFB70)	MAJ Henry Highwood
03/27/2018 2124 hrs	Severe Trauma	Role 3 0510 FLD HOSP (Baghdad, IRQ) (WBH342)	CVF Rob Nelson

Facility Treatment History | [Create Note](#)

DATE	TREATMENT NOTES	REPORTING FACILITY	AUTHOR
06/02/2018 2237 hrs	This is a note for an encounter from 6/2/2018	Role 3 31st MED GRP HOSP (OSAN AB, KCR) (FPC36)	CVF Rob Nelson
07/06/2018 1025 hrs	Patient has been returned to facility, pending flight was cancelled due to inclement weather conditions. - PENDING EVAC	Role 4 LANDSTUHL REGIONAL MED CTR (Landsstuhl, GER) (W3HMA)	MAJ Henry Highwood
07/06/2018 1008 hrs	Patient is manifested for evacuation on the next available flight. - PENDING EVAC	WALTER REED ANCH-WASHINGTON DC (DPTA_0037)	MAJ Henry Highwood

Ancillary Services and Progress Notes | [Expand All](#)

30 Progress Notes (1)

TMDS Portal | Copyright © 2018 | Version: 3.12.4-2

- Patient information that populates TMDS is parsed out into the relevant medical categories and is marked with the appropriate headings. The medical information, originating facility of the information, the source (system) the information is gathered from, the author of the information and the date of the information is listed for each entry.

Ancillary Services and Progress Notes

- + **Progress Notes (1)**
- + **Consultation Notes (2)**
- + **Laboratory Results (5)**
- + **Nursing Results (1)**
- + **Radiology (1)**
- + **Medications (7)**
- + **Discharge Summaries (1)**

- Click the “+” sign beside each category to expand the section to view more information. Alternatively, click the **Expand All** button on each category to expand all entries for view.

Laboratory Results (5) Expand All						
	DATE	REPORTING FACILITY	NAME	STATUS	DATA SOURCE	
	10/19/2011 2030 hrs	9911	CBC	Order complete	TC2	
Results						
	NAME	RESULTS	REF. RANGE	STATUS	CERTIFIED BY	CERTIFIED DATE
	PLATELETS	20L	130-400x 10(3)/uL	Final Results	ADMIN, MCFOUR	10/19/2011 2119
	LYMPHS/100 WBC	20		Final Results	ADMIN, MCFOUR	10/19/2011 2119
	HEMATOCRIT	50	42-52%	Final Results	ADMIN, MCFOUR	10/19/2011 2119
	RBC COUNT	50H	4.0-6.0x10 6/uL	Final Results	ADMIN, MCFOUR	10/19/2011 2119
	WBC COUNT	100H	4.8-10.8x10 3/uL	Final Results	ADMIN, MCFOUR	10/19/2011 2119
	ABSOLUTE LYMPHS	20.00H	0.7-4.3x10 3/uL	Final Results	ADMIN, MCFOUR	10/19/2011 2119
	HEMOGLOBIN	50H	12-18g/dL	Final Results	ADMIN, MCFOUR	10/19/2011 2119
	MCV	20.0L	80.0-99.9fl	Final Results	ADMIN, MCFOUR	10/19/2011 2119
	MCH	20.0L	27.0-31.0pg	Final Results	ADMIN, MCFOUR	10/19/2011 2119
	MCHC	20L	33.0-37.0g/dL	Final Results	ADMIN, MCFOUR	10/19/2011 2119
	10/19/2011 2023 hrs	9911	URINALYSIS	Order complete	TC2	
	10/19/2011 2022 hrs	9911	GLUCOSE	Order complete	TC2	
	01/26/2011 1938 hrs	9911	URINALYSIS	Order complete	TC2	
	01/26/2011 1938 hrs	9911	CBC	Order complete	TC2	

- Where applicable, click the hyperlink to view detailed information in a separate window.
- To search for a different patient summary, click on the **Patient Summary** tab to enter patient search criteria.
- To log out of TMDS, click the **Logout** hyperlink in the upper right corner of the screen.



8. Joint Longitudinal Viewer Access in TMDS

Joint Longitudinal Viewer (JLV) is a clinical application that provides an integrated, read-only display of patients' comprehensive electronic health record from all points of care. Common uses are reviewing past medical and pre-deployment history, allergies, documents, immunizations, ancillary service information (lab/rad results), patient problem list and medication history. Access to JLV is available in TMDS **after** PHI access has been granted. JLV can be accessed with TMDS or via the JLV website on a .mil network connection. <https://jlv.health/mil/JLV>



9. Upload an Attachment to a Patient Record in TMDS

1. Log into TMDS.
2. Click the **Patient Summary** tab.
3. Search for the correct patient.
4. Scroll to the **Attachments** section of the Patient Summary screen. The Attachments section will be the last section of the summary.
5. To view an attachment, click the 'FILENAME' hyperlink to open and view the attachment. You **must** have PHI access to view attachments to a patient summary.

It is not necessary to have PHI access to upload attachments to a patient summary in TMDS. It is recommended to have PHI access to verify the correct patient summary is being accessed before attaching documents to the summary. If the option to 'Upload New File' is not available, ensure that the user account is associated to the correct User Role and Facility Group. See section 5. Update/Verify Account Settings and Assigned Supervisor

Attachments		Upload a New File	
	FILENAME	DESCRIPTION	DATE UPLOADED
Delete	pcaorders.pdf	PCA Orders guidance	04/05/2018 0152 hrs

6. Click **Upload a New File** to add an attachment to a patient summary.
7. Click **Browse...** to navigate to the full file path of the attachment.
8. Enter a **File Description** of the attachment.
9. Click **Upload**.

- Files may be deleted from a patient summary by clicking the Delete hyperlink next to the file name.

10. Link /Unlink Patient Profiles in TMDS

It is vital for continuity of care, patient safety and record integrity and accessibility that patient medical records are correctly and uniformly identified in all Theater Medical IM/IT systems. If a patient record becomes fragmented by being assigned multiple profiles, such as a pseudonym or “Trauma” name, or by erroneous or duplicate demographic registration at any point in the theater continuum of care, the records should be linked in TMDS. Only Patient Admin/Front Desk staff or users identified to manage records and patient demographics should request access to link and unlink patients in TMDS.

*To Link or Unlink patient records in TMDS, the user **must** have the Facility Admin tab in TMDS. To obtain the Facility Admin tab in TMDS, the user must contact the TMDS helpdesk. Dha.tmds-help@mail.mil*

- Login to TMDS.
- Click the **Facility Admin** tab.
- To **Link** patients, click the **Link Patients** hyperlink.
- Click the **Search** hyperlink to search the Duplicate and the Correct patient.

*The DUPLICATE Patient Demographics is denoted first with a red chain link icon.
The CORRECT Patient Demographics is denoted second with a green chain link icon.*

- Enter the **Justification** for linking the patients.
- Click **Link Patients**.

The screenshot shows the 'Link Patients' interface in TMDS. At the top, there are navigation tabs: Patient Registration, Patient Treatment, Patient Summary, Reports, Joint Legacy Viewer, Guidelines/Info, Facility Admin (highlighted), and Preferences. Below the tabs, the breadcrumb 'Your Location: Facility Admin > Link Patients' is visible. The main heading is 'Link Patients', followed by a brief instruction: 'This page provides the ability to link a duplicate patient to the correct patient. Start by clicking the Search link to identify the duplicate and correct patients.' The interface is split into two columns. The left column is titled 'DUPLICATE Patient Demographics' with a red chain link icon and a search icon. It contains a list of demographic fields: Name, Gender, SSN, FMP/SponsorSSN, DOB, Rank, and PATCAT. The right column is titled 'CORRECT Patient Demographics' with a green chain link icon and a search icon, containing the same list of demographic fields. Below these columns is a 'Justification' section with a text area and a search icon. At the bottom of the page are two buttons: 'Link Patients' (red) and 'Cancel' (grey).

7. A **WARNING** dialogue box will open. Ensure all patient information is correct before proceeding.
8. Click **OK**.
9. A **Success** message will display.

 **Success - You have identified and linked a duplicate patient to the correct patient**

10. Both the correct and duplicate will populate when searching for the patient summary.
11. The duplicate patient tab will be present in the patient summary while the patients are linked.

Patient Demographics (1) Duplicate Patients

12. To **Unlink** Patients, click the **Facility Admin** tab.
13. Click the **Unlink Patients** hyperlink.
14. Click the **Search** hyperlink to search the Duplicate and the Correct patient.

*The DUPLICATE Patient Demographics is denoted first with a red chain link icon.
The CORRECT Patient Demographics is denoted second with a green chain link icon.
The corresponding linked patient's demographics will populate dependent upon which demographic is searched first.*

15. Enter the **Justification** for unlinking the patients.
16. Click **Unlink Patients**.
17. A **WARNING** dialogue box will open. Ensure all patient information is correct before proceeding.
18. Click **OK**.
19. A **Success** message will display.

 **Success - You have unlinked a misidentified duplicate patient from the correct patient**

20. The patient's records will no longer be linked in TMDS.